

WEST END FAMILY CARE SERVICES INC.

ABN: 41 037 943 962

FINANCIAL REPORT

For Year Ended 30 June 2017

WEST END FAMILY CARE SERVICES INC.

ABN: 41 037 943 962

For the Year Ended 30 June 2017

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WEST END FAMILY CARE SERVICES INC.

ABN: 41 037 943 962

Management Committee Report

For the Year Ended 30 June 2017

Your Management Committee submit the financial statements of West End Family Care Services Inc. for the financial year ended 30 June 2017.

MANAGEMENT COMMITTEE MEMBERS

The names of the members of the Management Committee throughout the year and at the date of this report are:

Pauline Peel	(Chairperson)
Susanne Cooper	(Vice Chairperson)
Bob Speirs	(Secretary)
Carmel Towler	(Treasurer)
Carolyn Peterken	
Cathy Bowman	
Norbert Vogel	
Marilyn Trad	
Bec Langdon	
Susan Allan	
Regina Hamilton	

PRINCIPAL ACTIVITIES

The principal activities of the association during the financial year were:

To provide resources and services which assist in human development and facilitate the improvement of human relationships;

To provide resources and services that meet human need through charitable and other services; and

To implement services for those in personal and social stress, as are deemed congruent with community development in the area, and develop resources to support family life.

SIGNIFICANT CHANGES

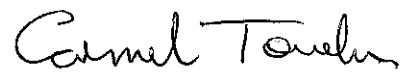
No significant changes in the nature of these activities occurred during the year and the Management Committee expects no significant changes or likely developments with respect to future operations.

OPERATING RESULT

The surplus from operating activities for the year ended 30 June 2017 totalled \$52,227. 2016: Deficit (\$14,774)

Signed in accordance with a resolution of the Management Committee.

Chairperson



Treasurer

Date:

WEST END FAMILY CARE SERVICES INC.

ABN: 41 037 943 962

Income and Expenditure Statement**For The Year Ended 30 June 2017**

	Notes	2017 \$	2016 \$
REVENUE			
Programme funding	2	1,107,913	701,224
Fundraising & donations		95,125	85,749
Interest		8,735	7,236
Other income		23,234	22,843
		<u>1,235,006</u>	<u>817,052</u>
EXPENDITURE			
Audit and accounting fees		3,962	2,200
Client support services and consumables		49,748	36,977
Depreciation		24,388	27,739
Employment expenses		957,841	606,518
Fundraising and donations expenses		33,725	62,742
Insurance		16,314	17,050
Occupancy costs		69,843	53,657
Telephone & communications		21,395	19,883
Other administrative costs		6,113	5,059
		<u>1,182,779</u>	<u>831,826</u>
NET SURPLUS/(DEFICIT)		<u>52,227</u>	<u>(14,774)</u>

The accompanying notes form part of this financial report.

WEST END FAMILY CARE SERVICES INC.

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Chairperson


Treasurer

Date:

WEST END FAMILY CARE SERVICES INC.

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Statement of Financial Position**For The Year Ended 30 June 2017**

	Notes	2017 \$	2016 \$
CURRENT ASSETS			
Cash	3	425,548	362,021
Trade and other receivables		21,952	5,795
Prepayment		5,000	-
Total Current Assets		452,500	367,816
NON-CURRENT ASSETS			
Property, plant and equipment	4	216,880	236,429
Total Non-Current Assets		216,880	236,429
TOTAL ASSETS		669,380	604,245
CURRENT LIABILITIES			
Trade and other payables	5	118,646	112,444
Provisions	6	44,188	34,955
Unexpended Funding	7	108,596	110,540
Total Current Liabilities		271,430	257,939
NON-CURRENT LIABILITIES			
TOTAL LIABILITIES		271,430	257,939
NET ASSETS		397,949	346,306
ASSOCIATION'S FUNDS			
Retained Earnings		346,306	361,080
Current Earnings		52,227	(14,774)
Prior Year Adjustment		(584)	-
TOTAL ASSOCIATION'S FUNDS		\$ 397,949	\$ 346,306

The accompanying notes form part of this financial report.

WEST END FAMILY CARE SERVICES INC.

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Statement of Changes in Equity

For The Year Ended 30 June 2017

2017	Retained Earnings	Total
	\$	\$
Balance at 1 July 2016	346,306	346,306
Prior Year Adjustment	(584)	(584)
Profit attributable to members	52,227	52,227
Balance at 30 June 2016	397,949	397,949

2016	Retained Earnings	Total
	\$	\$
Balance at 1 July 2015	361,080	361,080
Prior Year Adjustment	(14,774)	(14,774)
Profit attributable to members		
Balance at 30 June 2016	346,306	346,306

The accompanying notes form part of this financial report.

WEST END FAMILY CARE SERVICES INC.

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Cash Flow Statement**For The Year Ended 30 June 2017**

	Notes	2017 \$	2016 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from customers and grant providers		1,200,533	917,279
Payments to suppliers and employees		(1,140,922)	(746,049)
Interest received		8,735	7,236
NET CASH PROVIDED BY OPERATING ACTIVITIES	8	68,346	178,466
CASH FLOW FROM INVESTING ACTIVITIES			
Purchase property plant and equipment		(4,819)	(16,042)
NET CASH PROVIDED BY INVESTING ACTIVITIES		(4,819)	(16,042)
CASH FLOW FROM FINANCING ACTIVITIES			
Net increase/(decrease) in cash held		63,527	162,424
Cash at beginning of financial year		362,021	199,597
CASH AT END OF FINANCIAL YEAR	3	462,548	362,021

The accompanying notes form part of this financial report.

WEST END FAMILY CARE SERVICES INC.

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Notes to the Financial Statements

For The Year Ended 30 June 2017

NOTE STATEMENT OF ACCOUNTING POLICIES

West End Family Care Services Inc. is an association incorporated in Queensland under the Associations Incorporations Act 1981.

This financial report is a special purpose financial report prepared for use by the association's Management Committee in order to satisfy the financial reporting requirements of the Australian Charities and Not-for-profits Commission Act 2012 and the Australian Charities and Not-for-profits Commission Regulation 2013. The Management Committee has determined that the organisation is not a reporting entity.

This financial report has been prepared in accordance with the Australian Accounting Standards, Interpretations and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial statements have been prepared on accrual basis and are based on historic costs, unless otherwise stated in note, and the going concern assumption, modified, where applicable, by the measurement at fair value of selected non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Income Tax

The association considers that it is exempt from income tax under section 5-45 of the Income Tax Assessment Act 1997. No provision for income tax has been brought to account on this basis.

(b) Employee Leave Benefits

Provision is made for the Association's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, and annual leave which will be settled after one year, have been measured at their nominal amount. Long service leave provisions are calculated and accrued once an employee has seven years continuous employment and have been measured at their nominal amount. Due to the nature of the organisation, personal leave is also provided for at 50% of total personal leave balance.

(c) Plant and Equipment

The association records expenditure on plant and equipment as non-current assets.

Plant and equipment are brought to account at cost, less where applicable, any accumulated depreciation. The carrying amount of plant and equipment is reviewed annually by the association to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to present value in determining recoverable amounts.

WEST END FAMILY CARE SERVICES INC.

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Notes to the Financial Statements

For The Year Ended 30 June 2017

NOTE: STATEMENT OF ACCOUNTING POLICIES, continued

The depreciable amount of all fixed assets including capitalised leased assets, are depreciated over their estimated useful lives commencing from the time the asset is held ready for use. The depreciation rates used for each class of depreciable asset are:

Leasehold Improvements 10%

Fixtures and fittings 10% - 20%

Office equipment 10% - 50%

Plant and equipment 10% - 40%

(d) Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to West End Family Care Services Inc. and the revenue can be reliably measured.

Revenue from grants for provision of services is recognised upon the delivery of services and all attaching conditions will be complied with. Revenue from other government grants and assistance is recognised on a proportional basis taking into account the period for which the grant is given.

Gift revenue directly related to an expenditure item is recognised as income over the period necessary to match the gift funds on a systematic basis to the costs that it is intended to compensate.

Interest revenue and other fund-raising revenue, such as donations, are recognised upon receipt.

All revenue is stated net of the amount of goods and services tax. (GST)

WEST END FAMILY CARE SERVICES INC.

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Notes to the Financial Statements

For The Year Ended 30 June 2017

	2017	2016
	\$	\$
NOTE 2: PROGRAMME FUNDING		
Department of Community Services	833,936	829,187
Department of Social Services	107,641	96,845
Tenants Queensland	594,737	263,056
Other	71,600	16,135
	<u>1,107,913</u>	<u>701,223</u>
NOTE 3: CASH		
Petty Cash	75	50
CBA - GENERAL cheque account	13,836	21,586
MECU - Community access account	310,766	239,409
MECU - Term Deposits	100,000	100,000
MECU Redicard Account	1,072	975
	<u>425,548</u>	<u>362,021</u>
NOTE 4: PLANT AND EQUIPMENT		
Leasehold improvements	238,636	238,686
Accumulated depreciation on leasehold improvements	(45,340)	(23,863)
	<u>193,296</u>	<u>214,773</u>
Computers & IT Equipment	52,848	48,029
Less accumulated depreciation	(30,420)	(27,930)
	<u>22,428</u>	<u>20,099</u>
Fixtures and fittings	6,777	6,777
Less accumulated depreciation	(5,621)	(5,220)
	<u>1,156</u>	<u>1,557</u>
Total Plant and equipment	<u>216,880</u>	<u>236,429</u>
NOTE 5: PAYABLES		
Trade creditors	25,212	2,011
Accrued expenses	53,507	80,127
Payroll liabilities	15,386	7,497
Superannuation payable	21,322	16,323
GST liabilities	3,219	6,486
	<u>118,646</u>	<u>112,444</u>
NOTE 6: PROVISIONS		
CURRENT		
Employee entitlements	44,188	34,955
	<u>44,188</u>	<u>34,955</u>

WEST END FAMILY CARE SERVICES INC.

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Notes to the Financial Statements

For The Year Ended 30 June 2017

	2017	2016
	\$	\$
NOTE 7: UNEXPENDED FUNDING		
Evaluation & Establishment Initiative	6,237	4,011
QSTARS Grants	55,144	74,638
QDHC Funds	931	1,129
Department of Infrastructure	425	10,000
Yeronga Funding (Lions/Brekke)	1,276	3,646
Tennison Grant - ACH Garden	1,500	1,000
West End Equipment	3,183	3,044
Streetsmart Grant West End	2,619	3,201
BCC Neighbourhood Watch	2,500	2,500
Music Program West End	16,000	4,000
West End Art Group	4,130	3,371
Sussex Street	1,956	0
History Group BCC	3,981	0
Prime Minister Grant for Mural	1,500	0
Streetsmart ACH	1,260	0
Garden Paradise Road	2,310	0
ACH	2,342	0
Garden Yeronga	1,312	0
	<u>108,596</u>	<u>110,540</u>

NOTE 8: CASHFLOW INFORMATION

Reconciliation of operating result to net cash provided by operating activities

Net surplus/(deficit) for the period	52,227	(14,775)
Depreciation	24,368	27,739
(Increase)/Decrease in Receivables	(16,157)	(9,832)
(Increase)/Decrease in Other Assets	(5,000)	-
Increase/(Decrease) in Payables	5,619	93,989
Increase/(Decrease) in Other Liabilities	7,289	81,345
	<u>68,346</u>	<u>178,466</u>

WEST END FAMILY CARE SERVICES INC.

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Statement by Members of the Management Committee For The Year Ended 30 June 2017

The Management Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 of the financial statements.

The Management Committee declares the financial report as set out on pages 1 - 9:

- 1 Presents a true and fair view of the financial position of West End Family Care Services Inc, as at 30 June 2017 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that West End Family Care Services Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Management Committee and is signed for and on behalf of the Management Committee by:

P.M. Peel

Chairperson

Carmel Toulon

Treasurer

1-11-17

Date

Independent Auditor's Report to the Members of West End Family Care Services Inc

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of West End Family Care Services Inc. (the association), which comprises the statement of financial position as at 30 June 2017, the income and expenditure statement, statement of changes in equity and statement of cashflows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and statement by the management committee.

In our opinion, except for the effects of the matter described in the *Basis of Qualified Opinion* section of our report, the accompanying financial report of West End Family Care Services Inc. is in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- (a) giving a true and fair view of the registered entity's financial position as at 30 June 2017 and of its financial performance for the year then ended; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Qualified Opinion

Cash donations are a source of fundraising revenue for West End Family Care Services Inc. West End Family Care Services Inc. has determined that it is impracticable to establish control over the collection of cash donations prior to entry into its financial records. Accordingly, as the evidence available to us regarding fundraising revenue from this source was limited, our audit procedures with respect to cash donations had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion on whether the recorded cash donations of West End Family Care Services Inc are complete.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Management Committee for the Financial Report

The management committee of the association is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirement of the ACNC Act. The management committee's responsibility also includes such internal control as the management committee determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the management committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the management committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the management committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Graeme Shepherd
Registered Company Auditor No. 15264

Bailiwick Accounting Services Pty Ltd
Level 2, 4 Kyabra Street, Newstead, QLD 4006

Date: 23 August 2017